



NORTH DAKOTA BOARD OF CHIROPRACTIC EXAMINERS

P.O. Box 185 · Grafton, ND 58237

Phone: (701) 213-0476 · Fax: (855) 450-2153 · Email: contact@ndsbce.org · Web: www.ndsbce.org

Proposed Meeting Agenda for the North Dakota State Board of Chiropractic Examiners, scheduled for January 16, 2026 at 9:00 AM CST at the ND Heritage Center in Bismarck, ND.

Call to Order: Dr. Sheri Ten Broek

Roll Call: Lisa Blanchard, Executive Director

Pledge of Allegiance:

Reading of the Mission Statement: Dr. Sheri Ten Broek, President of the Board

Additions to the Agenda: _____

Approvals:

Minutes of October 10, 2025 Board Meeting
Minutes of the November 17, 2025 Special Meeting
Executive Director 2025 4th Quarter Report
2025 4th Quarter Financial Reports
2025 4th Quarter Approval of Checks Written

Licenses: (*Licenses for ratification are located on the Executive Director quarter reports*)

2025 4th Quarter - Ratification of Chiropractic Licenses Issued
2025 4th Quarter - Ratification of Certified Chiropractic Clinical Assistant Certifications Issued

Reports:

Part IV Testing – Dr. Rokke and Dr. Erickson

Public Forum: 9:15 AM – 9:30 AM

The Policy for Public Comment at Regular Meetings is included as the last page of this agenda.

Litigation:

Dr. Daniel Pozarnsky (#2022-07)^{1,2,3}
Dr. Mason Custer (#2025-01), (#2025-02), (#2025-03), & (2025-07)

¹ The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is **N.D.C.C. 44-04-19.1(1)** Attorney Work Product.

² The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is **N.D.C.C. 44-04-19.1(2)** Attorney Consultation.

³ The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is **N.D.C.C. 44-04-19.1(12)** Active Litigation Records.

Cases:

Dr. Victoria Lau (#2024-02)

Dr. Mason Custer (#2025-05)

New Complaints:**Applications:****Board Business:**

Hyperbaric Oxygen Therapy – Attorney General Opinion Request Update

Board’s Review Taskforce Update

Audit or Annual Financial Review Future Planning

Website, Technology, & Office Equipment Planning

- Albertson Contract/Updated PA

- Status and Discussion of Current Equipment

2026 Calendar

- 2026 Regular Board Meeting Schedule

- NBCE Part IV Test Writing (June, Greeley, CO)

- FCLB Annual Meeting (Atlanta, GA)

- FCLB District Meeting (Anchorage, AK)

- Board Office Hours & Closures (Holidays)

Other Organizations & Dues: FCLB – FARB – CLEAR

FCLB/NBCE Voting Delegate & Alternate Delegate

Manuals

- Policy Manual

- Procedure & Operations Manual

Executive Director Employment Agreement & Review

Financial: Reserve Accounts

Payroll Outsourcing Contract

2026 Proposed Budget

2027 Legislative Proposals

Administrative Rules

Election of Officers**Per Diem****Adjourn**



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ND Board of Chiropractic Public Comment at Regular Meetings Policy

N.D.C.C. § 44-04-20.1 requires that every meeting of a governing body of a city, county, township, school district, park district, or water resource district must include an opportunity for an individual to provide public comment. Although the enacted law is not required for occupational boards, the ND Board of Chiropractic Examiners adopts the following policy to provide a public comment period.

The public comment period will be held at in-person regular scheduled board meetings. The total duration of the public comment period will be fifteen (15) minutes per meeting. The Board, at their discretion, may adjust the duration of the public comment period to accommodate all speakers.

The public may address the Board about any agenda item on the current or previous regular meeting agenda. Comment may be prohibited if an alternative procedure exists to bring that particular type of public comment before the Board, the public comment includes confidential or exempt information, or the public comment is otherwise prohibited by law. For example, comments regarding complaints, cases, and disciplinary matters will be prohibited as there is legal procedure established in N.D.C.C. § 43-06-15 and § 43-06-16.1.

Procedure and Conduct of the Public Comment Period:

- 1) Individuals who wish to address the Board during the public comment period are encouraged to provide notification of their request with the Executive Director. The notifications will be accepted, by email, starting five (5) business days in advance of the scheduled meeting. Prior notification will not be required, but is recommended.
- 2) Individuals will be recognized in the order of their request.
- 3) The request to speak will be closed when the meeting is officially called to order.
- 4) Individuals addressing the Board shall provide their name and address, in writing, to the Board. The individual's address is an exempt record.
- 5) Individuals are limited to five (5) minutes for their comments. The Board members may ask for clarification or information at the conclusion of the comment, but are not required to discuss the matter presented.
- 6) Each individual may only speak once per meeting.
- 7) No individual may defer their allotted time to another individual.
- 8) Individuals are encouraged to provide eight (8) printed copies of any information referenced during their comments. Providing the Board with referenced information may facilitate later discussion of the information presented. The information may be emailed to the Board office no later than two (2) business days before the scheduled meeting.
- 9) Every effort will be made to accommodate all individuals that wish to address the Board during the public forum. If the allotted time has elapsed, individuals who were not recognized will be the first to address the Board at the next regular scheduled board meeting.
- 10) The Board will not tolerate defamatory, abusive, harassing, or unlawful comments.