NORTH DAKOTA
BOARD OF CHIROPRACTIC EXAMINERS

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Minutes of the Board Meeting of the North Dakota Board of Chiropractic Examiners held July 23, 2025 at 8:30 AM via Zoom.

Call to Order: Dr. Sheri Ten Broek called the meeting to order at 8:32 AM CST.

Roll Call: Those present included Dr. Ten Broek, Dr. Yohe, Ms. Mellum, Dr. Rokke, Dr. Askew, Dr. Erickson, and Ms. Botz. Absent: None. Also in attendance were Executive Director Lisa Blanchard and Assistant Attorney General Mr. Austin Lafferty. Public: There were public attendees present.

Reading of the Mission Statement: Dr. Ten Broek

Additions to the Agenda:
No additions to the agenda. A motion was made by Dr. Erickson, second by Ms. Mellum, to approve the agenda as proposed. A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

Approvals:
A motion was made by Dr. Askew, second by Dr. Rokke, to approve the minutes from the April 4, 2025 Board Meeting and the May 28, 2025 Special Meeting. A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

A motion was made by Dr. Rokke, second by Dr. Yohe, to approve the Executive Director 2025 2nd Quarter Report. A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

A motion was made by Ms. Mellum, second by Ms. Botz, to approve the 2025 2nd Quarter Financial Reports. A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

A motion was made by Ms. Mellum, second by Dr. Yohe, to approve the 2025 2nd Quarter Checks Written. A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

Licenses:
A motion was made by Ms. Mellum, second by Dr. Askew, to ratify the 2025 2nd quarter chiropractic and certified chiropractic clinical assistant licenses issued. A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

Reports:
There were no written reports submitted. Verbal reports were provided by Dr. Ten Broek and ED Blanchard for the FCLB Annual Meeting; Dr. Yohe and Dr. Askew for the NBCE Part IV Testing; and Dr. Askew for NBCE Part IV Test Development.

A motion was made by Dr. Askew, second by Ms. Botz, to update the Board's policy on these reports from written reports to verbal reports. A roll call vote was taken with Ten Broek, Yohe, Mellum, Askew, Erickson, and Botz voting in the affirmative. Rokke voting no. Motion passes (6-1-0).

Cases:
Dr. Daniel Pozarnsky (#2022-07). This case has been transferred to Civil Litigation and the complaint is being drafted. Mr. Lafferty will continue to provide updates as this progresses. Information only. No action required.

Dr. Timothy Corrigan (#2023-06). The Board has not received a KMC report as required by the Settlement Agreement. From their calculations, this is now past due. Mr. Lafferty provided the Board with their options. A motion was made by Dr. Yohe, second by Dr. Askew, to find that Dr. Corrigan has violated the terms of the settlement agreement by failing to comply with the monitoring requirements, and to suspend his license until the Board receives the first monitoring report from KMC. Upon receipt of the first report, Dr. Corrigan's license will be reinstated for continued compliance with the settlement agreement (completion of the second monitoring report). A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

Dr. Lau (#2024-02). A reminder was made that Dr. Rokke is recused from this case. Dr. Lau has not provided a response or communicated with the Board regarding their request made in April. Mr. Lafferty did highlight his possible concern with her accommodations request. As the Board provided Dr. Lau with information on arranging accommodation directly with the testing agency and the testing location, the Board believes our obligation is satisfied. A motion was made by Dr. Askew, second by Dr. Yohe, to find that Dr. Lau has violated the terms of the conditional dismissal by failing to pay the fee and take the EBAS examination, and to suspend her license until she has successfully complied with the terms of the conditional dismissal. The notice is to be sent via certified mail to both her professional and personal address on file. A roll call vote was taken with Ten Broek, Yohe, Mellum, Askew, Erickson, and Botz voting in the affirmative. Rokke recused. Motion passes (6-0-1).

Dr. Mason Custer (#2025-01), (#2025-02), (#2025-03). Mr. Lafferty provided an update that he is completing the litigation memo, and this will be forwarded to Civil Litigation soon. Information only. No action required.

Dr. Mason Custer (#2025-05). The Board's suspension order has not been served. The Stark County Sheriff was unable to locate Dr. Custer for service. Dr. Ten Broek authorized the Attorney General's office to proceed with a private process server for this task. As of the meeting, the service has not been successful. His license is suspended per the child support order even though he has not received our order. A motion was made by Ms. Mellum, second by Ms. Botz, to affirm the use of a private process server, and to authorize Mr. Lafferty to attempt service via other means if the process server is unsuccessful. A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

Dr. Matthew Christenson (#2025-04). The requested follow-up response was received, and the Board members were generally satisfied with the information provided. Per previous discussions on this case, at the time of the complaint, Dr. Christenson's CCCA's were not licensed in North Dakota. He has promptly corrected this and has properly licensed his current CCCA's. A motion was made by Dr. Yohe, second by Dr. Erickson, to find three violations of 17-03-01-01(18) and one violation of 17-03-01-01(19), and to offer a conditional dismissal with the terms - $500.00 for each violation for a total of $2,000.00. A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

Dr. David German (#2025-06). The response to the complaint was received. The Board discussed and found no violations of law occurred in this situation. A motion was made by Dr. Askew, second by Dr. Rokke, to dismiss this complaint. A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

Dr. Mason Custer (#2025-07). The Board has not received a response to this complaint as requested. The Board asked Mr. Lafferty what their options were with this complaint. A motion was made by Dr. Rokke, second by Dr. Yohe, to find one violation of 17-03-01-01(22) and 17-03-01-01(4) and one violation of 43-06-15(4) and assess a fine of $500.00 for each violation of 17-03-01-01 and $1,000.00 for each violation of 43-06-15, for a total of $2,000.00. Mr. Lafferty is to move this to litigation with the cases #2025-01, #2025-02, and #2025-03, and to provide litigation counsel with the authority to combine or split the four matters as appropriate. A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

Dr. Brad Roshau (#2025-08). The Board received the response to the complaint as requested. A discussion was held and no violation of law was found, however, the Board had concerns regarding the patient communication. A motion was made by Ms. Mellum, second by Ms. Botz, to dismiss the complaint and instructed Mr. Lafferty to express the Board's concerns regarding patient communication in the letter of dismissal. A roll call vote was taken with all members voting in the affirmative. Motion passes (7-0).

New Complaints: None

Applications: None

Board Business:
Website, Technology, & Office Equipment Planning. Executive Director Blanchard provided an update on the Adobe Sign service and that effective July 1, 2025, the office has stopped using the service as it is no longer free and not a required product. Additionally an update was provided regarding QuickBooks and the search for a replacement. At this point, QuickBooks online is likely the best option, but the Executive Director will continue to research. Information only. No action required.

PHP – Professional Health Program. Information was provided to the Board on the NDPHP and the generality of how it functions, etc. Participation in the program would require a statutory change. The Executive Director asked the Board if they would like a brief presentation from the PHP at the October Board meeting and the response was affirmative. Information/Instruction only. No action required.

The Board took a 10 minute break from 10:20 – 10:30 AM.

Criminal History Record Check Updates & Changes. The Executive Director attended the BCI training on July 8, 2025 and updated the Board on the significant changes, specifically the requirement that the online security training and the internal board training and review of policy occur annually vs. biannually. Additionally, the Executive Director gave a brief update on how the transition to emailing the CHRI packet is going. As it is still new, she will report again at the next meeting. Information only. No action required.

2023/2024 Audit Update. The audit is going through the final reviews with Brady Martz. The work is completed. A draft report is anticipated soon, and the final report is expected for review and approval at the October board meeting. Information only. No action required.

2025 Calendar:
FCLB District Meeting (Omaha, NE) – Dr. Rokke, Dr. Askew, Dr. Yohe, and ED Blanchard
October Board Meeting – Friday, October 10, 2025 in Bismarck (in-person)
Attorney General Board Training – October 21, 2025. The ED has encouraged all to attend.

Manuals

- Policy Manual: The Board discussed SB2180 – Public Comments at Meetings. As passed, this bill does not currently apply to Licensing Boards, but the Board may consider adopting a policy. The Executive Director was instructed to research other Board's policies and to bring draft options to the October meeting.
- Procedure & Operations Manual. No changes.

Ms. Botz exited the meeting at 11:21 AM.

Administrative Rules. The Executive Director provided a summary of the Administrative Rules process as most of the members were not on the Board when the last change occurred. The Board started their review of Articles 17-01 and 17-02 (did not quite finish all of 17-02). A draft of the discussed potential changes will be completed for review and further discussion for the October board meeting. No action required.

Per Diem. A motion was made by Dr. Yohe, second by Dr. Askew, to pay per diem for the meeting. A roll call vote was taken with Ten Broek, Yohe, Mellum, Rokke, Askew, and Erickson voting in the affirmative. Botz absent. Motion passes (6-0-1).

Adjourn: A motion was made by Dr. Askew, second by Dr. Rokke, to adjourn the meeting. Motion passed. The meeting ended at approximately 12:34 PM CST.

These minutes were prepared by Lisa Blanchard, Executive Director, for signature by Ms. Christa Mellum, Secretary.

Christa C. Mellum 10-10-25

Christa Mellum, Secretary Date