



NORTH DAKOTA BOARD OF CHIROPRACTIC EXAMINERS

P.O. Box 185 · Grafton, ND 58237

Phone: (701) 213-0476 · Fax: (855) 450-2153 · Email: contact@ndsbce.org · Web: www.ndsbce.org

Proposed Meeting Agenda for the North Dakota State Board of Chiropractic Examiners, scheduled for January 17, 2025 at 9:00 AM CST at the ND Heritage Center, Bismarck, ND

Call to Order: Dr. Sheri Ten Broek

Roll Call: Lisa Blanchard, Executive Director

Pledge of Allegiance:

Reading of the Mission Statement: Dr. Sheri Ten Broek, President of the Board

Additions to the Agenda: _____

Approvals:

Minutes of October 11, 2024 Board Meeting
Minutes of the December 11, 2024 Special Meeting
Executive Director 2024 4th Quarter Report
2024 4th Quarter Financial Reports
2024 4th Quarter Approval of Checks Written

Licenses: (*Licenses for ratification are located on the Executive Director quarter reports*)

2024 4th Quarter - Ratification of Chiropractic Licenses Issued
2024 4th Quarter - Ratification of Certified Chiropractic Clinical Assistant Certifications Issued

Reports:

Part IV Testing – Dr. Ten Broek

Cases:

Dr. Jeffrey Pokorny (#2021-03)
Dr. Daniel Pozarnsky (#2022-07)^{1,2}
Dr. Daniel Pozarnsky (#2022-08)
Dr. Timothy Corrigan (#2023-06)
Dr. Paul Bekkum & Dr. Victoria Lau (#2024-02)
Dr. Brad Roshau (#2024-08)
Dr. Aaron Moos (#2024-09)
Dr. Forrest Sauer (#2024-10)

¹ The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is **N.D.C.C. 44-04-19.1(2)** Attorney Consultation.

² The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is **N.D.C.C. 44-04-19.1(9)** Negotiation Strategy or Instruction.

New Complaints:**Applications:**

CCCA - Collins, Rylee
CCCA - Jangula, Isabella
CCCA - Leier, Brianna
CCCA - Wetch, Trinity

Board Business:

Legislative Bills

CHRI – Internal Policy & Procedure Review/Training

Distribution method of Criminal History Record Check packets/fingerprint cards.

Website, Technology & Office Equipment Planning

2025 Calendar

- 2025 Regular Board Meeting Schedule
- NBCE Part IV Testing (November)
- NBCE Part IV Test Writing (June, Greeley, CO)
- FCLB Annual Meeting (St. Louis, MO)
- FCLB District Meeting (Omaha, NE)
- Board Office Hours & Closures (Holidays)

Dues: FCLB

FCLB/NBCE Voting Delegate and Alternate Delegate

Administrative Rules

Manuals

- Policy Manual
 - Record Retention Schedules
- Procedure & Operations Manual

Financial: Reserve Accounts

Executive Director Employment Agreement & Review

Payroll Outsourcing

2025 Proposed Budget

Election of Officers**Per Diem****Adjourn**