



# NORTH DAKOTA BOARD OF CHIROPRACTIC EXAMINERS

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## **Proposed Meeting Agenda for the North Dakota State Board of Chiropractic Examiners, scheduled for January 19, 2024 at 9:00 AM CST at the ND Heritage Center, Bismarck, ND**

**Call to Order:** Dr. Eric Froehling

**Roll Call:** Lisa Blanchard, Executive Director

**Pledge of Allegiance:**

**Reading of the Mission Statement:** Dr. Eric Froehling, President of the Board

**Additions to the Agenda:** \_\_\_\_\_

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### **Approvals:**

Minutes of the October 18, 2023 Board Meeting  
Minutes of the November 22, 2023 Special Meeting  
Minutes of the December 13, 2023 Special Meeting  
Executive Director 2023 4<sup>th</sup> Quarter Report  
2023 4<sup>th</sup> Quarter Financial Reports  
2023 4<sup>th</sup> Quarter Approval of Checks Written

**Licenses:** (*Licenses for ratification are located on the Executive Director quarter reports*)

2023 4<sup>th</sup> Quarter - Ratification of Chiropractic Licenses Issued  
2023 4<sup>th</sup> Quarter - Ratification of Certified Chiropractic Clinical Assistant Certifications Issued  
Edison Arauz, D.C. – Conditional

### **Reports:**

Part IV Testing – Dr. Ten Broek  
CLEAR Executive Leadership Training – Blanchard (verbal)

**Conflict of Interest Refresher:** Allyson Hicks

**Disciplinary Meeting Procedure:** Allyson Hicks

### **Litigation:**

Dr. Schmitz v. ND Bd of Chiropractic Examiners, Case No. 08-2022-CV-02783<sup>1</sup>

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<sup>1</sup> The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is N.D.C.C. 44-04-19.1(2): Attorney Consultation.

**Cases:**

Dr. Jeffrey Pokorny (#2021-03)  
Dr. Jeffrey Pokorny (#2022-02)<sup>1,2,3,4</sup>  
Dr. Daniel Pozarnsky (#2022-07)<sup>1,2,3,4</sup>  
Dr. Daniel Pozarnsky (#2022-08)  
Dr. Jason Moore (#2023-03)<sup>1</sup>  
Dr. Timothy Corrigan (#2023-06)<sup>1</sup>  
Dr. Anna Petry (#2023-07)<sup>1</sup>

**New Complaints:**

Dr. Crystal Long (#2024-01)<sup>2,5</sup>

**Applications:**

CCCA Weathermon<sup>2,6</sup>

**Board Business:**

AG Opinion 2024-O-03 for Open Record Complaint (December 2021) - Schmitz  
AG Opinion 2024-O-04 for Open Record Complaint (January 18, 2022) - Schmitz  
AG Opinion 2023-O-06 for Open Record Complaint (January 31, 2022) – Schmitz  
Release of Recordings pursuant to N.D.A.G. 2024-O-03  
Labor Commissioner Questionnaire for Legislative Study (SB2249)  
Website, Technology & Office Equipment Planning

- Update on Licensee Dashboard project
- Wide Format Printer – License Certificates

**2024 Calendar**

- 2024 Regular Board Meeting Schedule
- Meeting with the Labor Commissioner
- NBCE Part IV Testing (May & November)
- NBCE Part IV Test Writing (June, Greeley, CO)
- FCLB Annual Meeting (Phoenix, AZ)
- FCLB District Meeting (Scottsdale, AZ)
- Board Office Hours & Closures (Holidays)

Dues: FCLB (\$1,412.00)

FCLB/NBCE Voting Delegate and Alternate Delegate  
Executive Director Employment Agreement & Review

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<sup>2</sup> The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is N.D.C.C. 44-04-19.2(1): A governing body may hold an executive session to consider or discuss closed or confidential records.

<sup>3</sup> The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is N.D.C.C. 44-04-19.1(11): Settlement agreements between a public entity and another party are exempt from disclosure until fully executed and accepted by all parties.

<sup>4</sup> The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is N.D.C.C. 44-04-19.1(9): Negotiation Strategy or Instruction.

<sup>5</sup> The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is N.D.C.C. 43-06-15(2) Signed written statements and other reports reporting to the board violations or alleged violations under chapter 43-06 are not public records.

<sup>6</sup> This topic must be discussed in Executive Session. The legal authority for Executive Session is N.D.C.C. 12-60-24(1)(c) Federal Bureau of Investigation criminal history record information obtained by an agency or entity is confidential.

Administrative Rules

Manuals

- Policy Manual
- Procedure & Operations Manual

Financial: Reserve Accounts

Payroll Outsourcing & Quote

2024 Proposed Budget

**Election of Officers**

**Per Diem**

**Adjourn**