



NORTH DAKOTA BOARD OF CHIROPRACTIC EXAMINERS

P.O. Box 185 · Grafton, ND 58237

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Proposed Meeting Agenda for the North Dakota State Board of Chiropractic Examiners, scheduled for January 20, 2023 at 9:00 AM CST at the ND Heritage Center, Bismarck, ND

Call to Order: Dr. Eric Froehling

Roll Call: Lisa Blanchard, Executive Director

Pledge of Allegiance:

Reading of the Mission Statement: Dr. Eric Froehling, President of the Board

Additions to the Agenda: _____

9:15 AM – Presentation by Ms. Rebecca Binstock, Executive Director ND Ethics Commission

Approvals:

Minutes of the September 21, 2022 Board Meeting
Minutes of the October 10, 2022 Special Meeting
Minutes of the October 26, 2022 Special Meeting
Minutes of the November 9, 2022 Special Meeting
Minutes of the December 14, 2022 Special Meeting
Executive Director 2022 3rd & 4th Quarter Reports
2022 3rd & 4th Quarter Financial Reports
2022 3rd & 4th Quarter Approval of Checks Written

Licenses: *(ratification lists included on the separate pages with agenda)*

Ratification of Chiropractic Licenses Issued
Ratification of Certified Chiropractic Clinical Assistant Certifications Issued & Renewed
Edison Arauz, D.C. – Conditional

Reports:

Cases:

Dr. Schmitz - Remand & Consideration of Settlement Offer to resolve Schmitz v. Board of Chiropractic Examiners, Case No. 2020-CV-01829^{1,2,3}

Dr. Schmitz v. ND Bd of Chiropractic Examiners, Case No. 08-2022-CV-02783^{1,2,3}

Dr. Schmitz v. ND Bd of Chiropractic Examiners, Case No. 08-2022-CV-02955^{1,2,3}

Dr. Jeffrey Pokorny (#2021-03)^{1,2,4}

Dr. Jeffrey Pokorny (#2022-02)^{1,4}

Dr. Daniel Pozarnsky (#2022-06)

Dr. Daniel Pozarnsky (#2022-07)^{1,4}

Dr. Daniel Pozarnsky (#2022-08)^{1,4}

Dr. Mason Custer (#2022-09)¹

New Complaints:**Applications:****Board Business:**

AG Open Record Complaint (December 2021) – Schmitz

AG Open Record Complaint (January 18, 2022) – Schmitz

AG Open Record Complaint (January 31, 2022) - Schmitz

2023 Legislative Session/Bills

- HB 1105 - Disciplinary Records
- SB 2064 - Hearing
- Other Bills: HB1154; HB1221; SB2124

Website, Technology & Office Equipment Planning

- Website
 - New Participating Agreement/Costs/Future
 - CE Reporting options
- Board Phone Upgrade
- Disciplinary Records – Converting to electronic records

2023 Calendar

- 2023 Regular Board Meeting Schedule
- NBCE Part IV Testing (May & November)
- NBCE Part IV Test Writing (June, Greeley)
- FCLB Annual Meeting (West Palm Beach, FL)
- FCLB District Meeting (Keystone, SD)
- Board Office Hours & Closures (Holidays)

¹ The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is N.D.C.C. 44-04-19.1(2) Attorney Consultation.

² The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is N.D.C.C. 44-04-19.1(9) Negotiation Strategy or Instruction.

³ The governing body anticipates this topic may be discussed in Executive Session. The legal authority for Executive Session is N.D.C.C. 44-04-19.1(11) Settlement agreements between a public entity and another party are exempt from disclosure until fully executed and accepted by all parties.

⁴ This item must be discussed in Executive Session. The legal authority for Executive Session is N.D.C.C. 43-06 14.1(7) All data and information, including patient records acquired by the board or the peer review committee, in the exercise of its duties and functions, are confidential and closed to the public. All board and peer review committee meetings wherein patient testimony or records are taken or reviewed are confidential and closed to the public.

Office/Administration Matters

- State P-Card Update
- Approved Minutes Signing - Adobe

CHRI – Internal Policy & Procedure Review/Training

Dues: FCLB (\$1,377.00)

FCLB/NBCE Voting Delegate and Alternate Delegate

Executive Director Employment Agreement & Review

Administrative Rules

Policy Manual

Financial: Reserve Accounts

2023 Proposed Budget

Election of Officers

Per Diem

- HB 1105 January 4, 2023 Committee Hearing
- SB 2064 January 13, 2023 Committee Hearing
- January 20, 2023 Board Meeting

Adjourn

**The Board may recess for a lunch break, if needed; it is anticipated this will occur at approximately 1:00 PM CST. The duration of the break will be determined prior to the recess.*

LICENSE RATIFICATIONS FOR SEPTEMBER 13, 2022 - JANUARY 9, 2023

*This list will be updated at the time of the meeting. Licensees that are underlined were completed between January 10, 2023 – January 18, 2023 (after the agenda was posted).

CHIROPRACTIC LICENSES ISSUED:

Megan Dondelinger (1175); Hailey Fix (1176); Edison Arauz (1177*); Benjamin Hansen (1178); Matthew Puetz (1179); Nicole Wurtzberger (1180)

CERTIFIED CHIROPRACTIC CLINICAL ASSISTANT CERTIFICATIONS ISSUED:

Amy Kaul (CCCA261); Tanya Peterson (CCCA262); Elizabeth Smith (CCCA263); Nicole Bohrer (CCCA264); Brenda Pigors (CCCA265); Alex Linster (CCCA266); Stephanie Platt (CCCA267); Kathryn Schnaible (CCCA268); Kimberly Dopiriak (CCCA269)

CERTIFIED CHIROPRACTIC CLINICAL ASSISTANT CERTIFICATIONS RENEWED:

Amber Christianson (CCCA241); Phelan Porter (CCCA237); Tolli Stratton (CCCA171); Debra Vetter (CCCA26); Mariah Wood (CCCA249)