



**NORTH DAKOTA  
STATE BOARD OF CHIROPRACTIC EXAMINERS**

**Minutes of the Special Meeting of the North Dakota State Board of Chiropractic Examiners held September 2, 2020 via Conference Call, Grafton, ND.**

**Call to Order:** Dr. Dion Ficek called the meeting to order at 12:00 PM CST.

**Roll Call:** Those present via teleconference included, Dr. Dion Ficek, Dr. Michael Remmick, Dr. Eric Froehling, Dr. Kent Yohe, Dr. Sheri Ten Broek, Ms. Christa Mellum, Assistant Attorney General Ms. Allyson Hicks and Executive Director Lisa Blanchard. Absent at the Roll Call: Ms. Kalyn Botz. Public: There were public attendees on the conference call. Ms. Botz joined the meeting at 12:04 PM CST.

**Reading of the Mission Statement:** Dr. Ficek.

As this was a special meeting, no additions to the agenda were permitted.

**Agenda:**

Dr. Millage – Approval of Subpoena. Ms. Hicks reported she did not have the document prepared as planned, so this will be moved to the next meeting.

Proposed Administrative Rules – Consideration of Public Comments. The Board received comments from 12 individuals regarding 16 separate sections of the proposed rules. The Board reviewed, discussed, and considered all comments received. As required, a written record of the Board's actions and considerations based on the public comments received will be completed.

*Ms. Botz exited the teleconference at 12:49 PM CST due to a work conflict.*

A motion was made by Dr. Froehling, second by Dr. Yohe, to approve all updates and edits to the Proposed Administrative Rules, as discussed, in response to the public comments received. A roll call vote was taken with Ficek, Remmick, Froehling, Yohe, Ten Broek, and Mellum voting in the affirmative. Botz absent/not voting. (6-0-1) Motion passed.

Per Diem. A motion was made by Dr. Froehling, second by Dr. Yohe, to pay a ¼ per diem payment (\$62.50) for this meeting. A roll call vote was taken with Ficek, Remmick, Froehling, Yohe, Ten Broek, and Mellum voting in the affirmative. Botz absent/not voting. (6-0-1) Motion passed.

**Adjourn:** A motion was made by Dr. Froehling, second by Ms. Mellum, to adjourn the meeting. Motion passed. The conference call ended at 12:37 PM CST.

These minutes were prepared by Lisa Blanchard, Executive Director, for signature by Dr. Eric Froehling, Secretary.

  
Eric Froehling, D.C., Secretary

9/18/2020  
Date