



# NORTH DAKOTA STATE BOARD OF CHIROPRACTIC EXAMINERS

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## Executive Director Report: 4<sup>th</sup> Quarter 2019

### Meetings Held:

- November 20<sup>th</sup> – Conference Call Board Meeting
- December 4, 2019 – Special Meeting

### Other:

- Dr. Yohe and I attended the FCLB District Meeting in Coeur d'Alene, ID.
- Dr. Pederson and Dr. Froehling attended Part IV testing at NWHSU.
- Ms. Hicks attended the FARB RLS Seminar in St. Louis.

### Disciplinary Actions:

### Licensure/Certification:

- 4 Chiropractic licenses issued in this quarter
  - Amanda Hurley; Brandi Bradberry; Parker McKittrick; Kirsten Svaleson
- 13 CCCA Certifications issued in this quarter
  - Brittanie Gore; Kelsi Hatzenbuhler; Mariah Serna-Velasco; Aida Anderson; Kaia Armitage; Lexie Scherbenske; Jaclynn Audette; Laura Johnson; Brianne Foell; Heather Kremer; Breanna Upchurch; Rebecca Fenster; Anthony Nichols
- 2 Reactivations of Inactive licenses completed in this quarter
  - Aaron Jones; Steven Lipp

### Financial:

- See separate financial reports for review and approval.
- Board accepted the 2017/2018 Audit report as presented at the November 20, 2019 board meeting.

### Other Items:

- The Governor's office reappointed Dr. Froehling to a second 5-year term.
- The Governor's office appointed Ms. Christa Mellum as the CCCA member for a 5-year term.
  - Ms. Mellum's board device was delivered to her on December 13<sup>th</sup>.
- Open Records/Open Meetings Law complaint: Attorney General's opinion found no violations.
- The initial cycle of the record disposal project, in coordination with the state general and agency specific record retention schedules, is completed. This is an annual process but will be much less involved moving ahead as the initial purging had a much higher volume of documents.
- I used 1 vacation day in November. I used ½ vacation day in December. Total of 4 days used in 2019.