



NORTH DAKOTA STATE BOARD OF CHIROPRACTIC EXAMINERS

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Executive Director Report: 3rd Quarter 2018

Meetings Held:

- July 11th – Special Meeting/Conference Call
- July 25th – Conference Call
- August 17th – Board Meeting & New Dr. Seminar

Other:

- September: Dr. Froehling & I attended the FCLB District Meeting in Palm Springs

Formal/Informal Disciplinary Actions Taken:

No Actions taken.

Licensure/Certification:

- There were 5 licenses issued in this quarter: Kimberly Glasgow; Michael Mosey; Jason Moore; William Woodcock; Jon McDonald
- There were 10 CCCA Certification issued.
- Current: 429 Active License Holders & 124 CCCA's
- See attached 2018 License Renewal Report

Treasurer Approved Checks Over \$500.00:

IRS - \$2,175.00
Lisa Blanchard - \$2,479.50; \$2,479.50; \$2,479.50; \$1,686.97
Attorney General's Office - \$984.79; \$824.47
Risk Management: \$802.54
Wells Fargo VISA - \$689.55
Eric Froehling - \$2,738.14
Kent Yohe - \$593.70
Michael Remmick - \$593.70

Other Financial:

- See attached reports.

Other Noteworthy Items:

- The Board appointment was not made by September 1st. Dr. Ficek remained on the Board per the Century Code until the appointment is official.
- License Renewal went well. The last 2 weeks were exceptionally busy, but the flow was perfect – near constant. See attached report. Online system worked fantastic. The percentage of online vs. paper was outstanding!
- The record retention schedules were finalized and approved by the state.
- Work began on a Policy Manual and updates to our applications.
- We cancelled our September board meeting/new doctor seminar in order to accommodate Mr. Erickson's retirement. Attendance was minimal at seminar, but that was expected.