



**NORTH DAKOTA
STATE BOARD OF CHIROPRACTIC EXAMINERS**

**Minutes of the Special Meeting of the North Dakota State Board of Chiropractic
Examiners held February 27, 2019 at the Wells Fargo Bank, Grafton, ND.**

Call to Order: Dr. Dion Ficek called the meeting to order at 12:30 PM CST.

Roll Call: Those present via teleconference included, Dr. Dion Ficek, Dr. Michael Remmick, Dr. Eric Froehling, Dr. Steven Pederson, Dr. Kent Yohe, Assistant Attorney General Ms. Allyson Hicks, and Assistant Attorney General Mr. Nathan Svihovec. Executive Director Lisa Blanchard was present in the designated meeting location.

Public: There was public in attendance at the designated meeting location.

Reading of the Mission Statement: Dr. Ficek.

As this was a special meeting, no additions to the agenda were permitted.

Agenda:

Freedom Chiropractic/Dr. Schmitz. A motion was made by Dr. Remmick, second by Dr. Froehling, to move to Executive Session for attorney consultation, legal authority N.D.C.C. 44-04-19.1(2); and active investigatory work product, legal authority N.D.C.C.44-04-19.1(3). A roll call vote was taken with all members voting in the affirmative (5-0). Motion passed. The Executive Session began at 12:34 PM CST and the roll was taken with all board members, Ms. Hicks, Mr. Svihovec, and Ms. Blanchard in attendance. The Executive Session was recorded as required by law. A motion was made by Dr. Pederson, second by Dr. Froehling, to return to open meeting. A roll call vote was taken with all members voting in the affirmative (5-0). Motion passed. The meeting was re-opened at 1:08 PM CST and the public was invited to return. A motion was made by Dr. Remmick, second by Dr. Pederson, to approve the administrative complaint as prepared, including the additions discussed in executive session and for Mr. Svihovec to proceed with the service of the administrative complaint. A roll call vote was taken with all members voting in the affirmative (5-0). Motion passed.

Review of initial application for Certified Chiropractic Clinical Assistant. The legal authority for closing this portion of the meeting is N.D.C.C. 44-04-19.2(1), closed or confidential records; and N.D.C.C. 12-60-24(1)(c), criminal history record information is confidential. The Executive Session began at 1:12 PM CST and the roll was taken with all board members, Ms. Hicks, and Ms. Blanchard in attendance. The Executive Session was recorded as required by law. A motion was made by Dr. Yohe, second by Dr. Pederson, to return to open meeting. A roll call vote was taken with all members voting in the affirmative (5-0). Motion passed. The meeting was re-opened at 1:29 PM CST and the public was invited to return. A motion was made by Dr. Froehling, second by Dr. Pederson, to grant the CCCA certification, with a probationary period, to correspond with the timeframe included in the individual's case information. A roll call vote was taken with all members voting in the affirmative (5-0). Motion passed.

Review of renewal application for Certified Chiropractic Clinical Assistant. Discussion was held regarding the information provided directly by the individual on their application. A motion was made by Dr. Pederson, second by Dr. Froehling, to grant the CCCA renewal, with a probationary period, to correspond with the timeframe provided by the CCCA on the renewal application. A roll call vote was taken with all members voting in the affirmative (5-0). Motion passed.

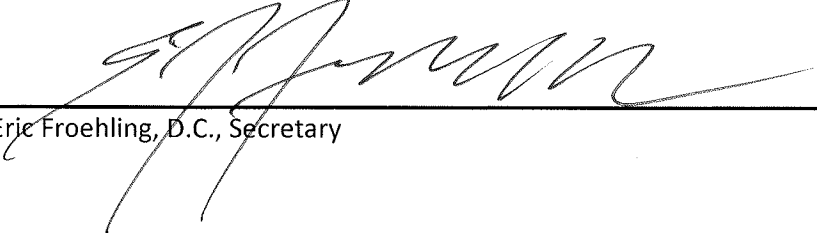
Fargo Forum Request. The Executive Director provided a copy of the request to the board members. She has responded directly to the open records request and provided the legal authority for the denial to the request. A motion was made by Dr. Remmick, second by Dr. Pederson, for the Executive Director to draft a response to the request citing the Board's proper following of the procedures set forth in N.D.C.C. 43-06-15. A roll call vote was taken with all members voting in the affirmative (5-0). Motion passed.

Due to time, the Board did not complete the Noticed Agenda. Discussion was briefly held regarding the Meeting Schedule selected at the January 24, 2019 board meeting and that 4 meetings will likely not be enough meetings to handle the load of business and cases for 2019. Dr. Ficek would like to see the board meet for 6 in-person meetings. The Board will finalize the remaining 2019 calendar at their next meeting, which has been scheduled for Friday, March 22, 2019 in Bismarck.

A special meeting may be considered if the Legislative Bills are placed on the hearing schedule prior to the March 22, 2019 meeting.

Adjourn: A motion was made by Dr. Froehling, second by Dr. Pederson, to adjourn the meeting. Motion passed. The conference call ended at 1:53 PM CST.

These minutes were prepared by Lisa Blanchard, Executive Director, for signature by Dr. Eric Froehling, Secretary.


Eric Froehling, D.C., Secretary

03/22/19
Date