



**NORTH DAKOTA  
STATE BOARD OF CHIROPRACTIC EXAMINERS**

**Minutes of the Conference Call Board Meeting of the North Dakota State Board  
of Chiropractic Examiners held October 24, 2018.**

**Call to Order:** Dr. Michael Remmick called the meeting to order at 12:30 PM CST.

**Roll Call:** Those present included, Dr. Michael Remmick, Dr. Dion Ficek, Dr. Eric Froehling, Dr. Steven Pederson, Dr. Kent Yohe, Assistant Attorney General Ms. Allyson Hicks, and Executive Director Lisa Blanchard.

The Executive Director asked if any public members wished to identify themselves: Dr. Kevin Paape and Dr. Jacob Schmitz indicated their attendance.

**Reading of the Mission Statement:** For purposes of time, this was skipped.

Dr. Remmick informed all attendees that the agenda was lengthy and that we would attempt to complete as much as possible, but that he anticipated that we would not complete it in its entirety and the unfinished items would be carried over to the next meeting.

**Additions:** A motion was made by Dr. Ficek, second by Dr. Froehling to add CHRI Policy & Procedure Information to the agenda. Motion passed.

**Board Business:**

Introduction of Ms. Allyson Hicks. Dr. Remmick welcomed Ms. Hicks, who is replacing Mr. Edward Erickson. Each board member briefly introduced themselves and Ms. Hicks as well.

CHRI Policy & Procedure Manual. In order to be compliant with the FBI Regulations, the Board should adopt the previously drafted policy information presented at the August 2018 meeting as a part of the Board's Policy & Procedure Manual. A motion was made by Dr. Ficek, second by Dr. Froehling, to approve and adopt the drafted CHRI Policy & Procedure Manual as a stand-alone policy for compliance. Motion passed.

Century Code Legislation. Discussion regarding the proposed draft by Ms. Hicks was held. Discussion whether to proceed for the 2019 session or wait until the 2021 session. Consensus of the board members were to take the additional time and prepare for the 2021 session. No action taken. Drafts and notes will be saved for future discussions.

Dry Needling Certification Hours. The Board asked Mr. Erickson to research this question from their August 2018 meeting. Ms. Hicks agreed with Mr. Erickson's response that there is no waiver process available to the Board for educational requirements. A motion was made by Dr. Yohe, second by Dr. Pederson, to notify the license holder that he must find 4 additional face-to-face hours in order to fulfill the 50-hour requirement. A roll call motion was taken with all members voting in the affirmative (5-0). Motion passed.

AG Office Board Training. The members discussed issuing continuing education hours for attendance. Ms. Hicks advised that this would not be considered an educational seminar in relation to their licensure. A motion was made by Dr. Froehling, second by Dr. Ficek, to pay per diem and expenses for attendance. Motion passed.

**New Complaints:**

Dr. Barney. A formal complaint has been received and reviewed by the board members. A motion was made by Dr. Yohe, second by Dr. Froehling, to request Dr. Barney's response to the allegations made in the complaint. A roll call motion was taken with all members voting in the affirmative (5-0). Motion passed.

**Cases:**

Lamp. Dr. Remmick updated the Board that the records have been transferred to the Peer Review Committee and that we are simply waiting for their report at this time. Update only.

Dr. N. Weiss. Dr. Remmick briefly updated Ms. Hicks with the current progress of the case. We are waiting for a report from Dr. Deutsch. Update only.

Dr. Paape. Ms. Hicks informed the Board that she had received the signed conditional dismissal and the payment for the fee. She has forwarded those to the Executive Director. At this time, the Board has not yet received the EBAS exam scores, but Dr. Paape has 6-months from the date of the agreement to complete. No further action until the exam scores are received. Information only.

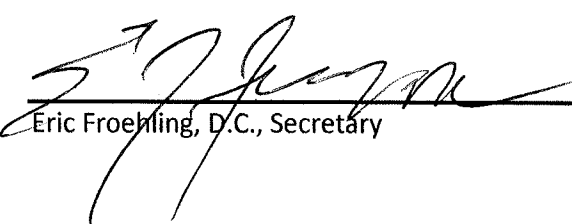
Dr. Hanson. The Board members received the additional requested response from Dr. Hanson. Discussion regarding the case was held. Due to time, no conclusion was reached and Dr. Remmick advised the board members to think about the discussion for the next meeting. No action taken.

**Per Diem.** 4 conference call meetings have been held. A motion was made by Dr. Froehling, second by Dr. Pederson, to pay a per diem payment for the conference calls held on June 20, 2018, July 11, 2018, July 25, 2018, and October 24, 2018. Motion passed.

The next conference call meeting is scheduled for November 21, 2018 at 12:30 PM CST.

**Adjourn:** A motion was made by Dr. Ficek, second by Dr. Yohe, to adjourn the meeting. Motion passed. The conference call ended at 1:32 PM CST.

These minutes were prepared by Lisa Blanchard, Executive Director, for signature by Dr. Eric Froehling, Secretary.

  
Eric Froehling, D.C., Secretary

01/21/19  
Date