



**NORTH DAKOTA
STATE BOARD OF CHIROPRACTIC EXAMINERS**

**Minutes of the Conference Call Board Meeting of the North Dakota State Board
of Chiropractic Examiners held June 20, 2018.**

Call to Order: Dr. Michael Remmick called the meeting to order at 12:30 PM CST.

Roll Call: Those present included, Dr. Michael Remmick, Dr. Dion Ficek, Dr. Eric Froehling, Dr. Steven Pederson, Dr. Kent Yohe, Assistant Attorney General Mr. Edward Erickson, and Executive Director Lisa Blanchard. Public: 1 in attendance, remaining anonymous.

Reading of the Mission Statement: Dr. Remmick read the Mission Statement of the Board of Examiners to open the meeting.

Additions: There were no additions to the agenda.

Cases:

Dr. Everett. All terms of the Conditional Dismissal have been met. A motion was made by Dr. Yohe, second by Dr. Pederson, to close the case. Motion passed.

Dr. Hanson. Information from the complainant was received. Dr. Hanson's response to the complaint was received. A motion was made by Dr. Ficek, second by Dr. Froehling, to request a copy of the office policy regarding the billing of QSM that Dr. Hanson noted in his response. Additionally, the Board would like to review 5, name redacted, super-bills from May 2018 – current, to ensure that the billing is correct per the updated policy. Motion passed.

Dr. Hengel Borud. An update regarding the timeline of this case was provided to the Board members. Information only.

Office Procedure change. Due to the above case, and others, a discussion was held regarding the process of mailing letters to license holders during complaints/investigations. Currently, letters are sent regular mail unless specifically noted to send certified. From this point forward, the Board would like the Executive Director to send all response requested letters, for cases/investigations, certified mail for confirmation of receipt.

Dr. N. Weiss. An update regarding the timeline of this case was provided to the Board members. Information only.

Dr. Lamp. Dr. Remmick and ED Blanchard have been planning for the next steps in this case. The ED presented a timeline from now through the delivery of the information to the Peer Review Committee and what should occur at each upcoming meeting. All members were comfortable with the timeline and instructed the ED to send Dr. Lamp a letter sharing this information as a reminder of the final term of his agreement. Information/Instruction only.

Healing Arts Chiropractic/Dr. Paape. Mr. Erickson has received a letter from an attorney representing Dr. Paape. Mr. Erickson had not mailed any information to Dr. Paape prior to receipt of this letter. Mr. Erickson updated the Board members that he will be finishing the information and plans to have it mailed out at the end of the week. Information only.

Dr. Sauer. Pending Mr. Erickson. Information only.

Dr. Barton. Pending Mr. Erickson. Information only.

Freedom Chiropractic/Dr. Schmitz. The Board received a letter indicating that Dr. Schmitz has rejected the last Settlement Agreement offer. Per previous decisions, the Board would move to litigation in this case if the last offer was declined. Dr. Remmick has called for a special meeting to discuss this case, the process, and to determine who the Board would like as representation. Individual calendars were reviewed, and a special meeting was set for Wednesday, July 11, 2018 at 12:30 PM CST.

Board Business:

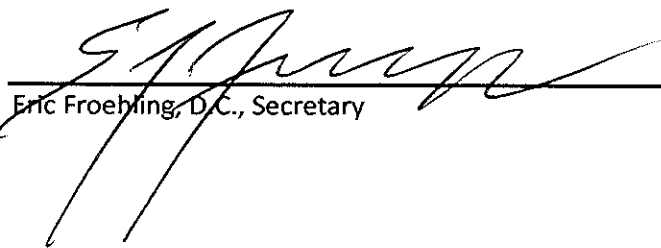
Complaint Policy & Procedure Questions (continued). At the last meeting, Mr. Erickson provided his verbal response to the questions asked. Dr. Remmick asked if the Board members had anything to add or any questions. The members were very satisfied with Mr. Erickson's responses. The Executive Director was instructed to update the complaint section of the website to include the acceptance of a complaint via email. The email must include the complainant's name and contact information. Anonymous emails will not be considered. Mr. Erickson suggested that a letter be written to the sender of the questions with the discussion points.

The special conference call meeting is scheduled for July 11, 2018.

The next regular Conference Call Meeting is scheduled for July 25, 2018.

Adjourn: A motion was made by Dr. Pederson, second by Dr. Yohe, to adjourn the meeting. Motion passed. The conference call ended at 1:17 PM CST.

These minutes were prepared by Lisa Blanchard, Executive Director, for signature by Dr. Eric Froehling, Secretary.



Eric Froehling, D.C., Secretary

08/17/18
Date